

		Task Name	Start	Finish
1		▫ EDMS Master		
2		▷ Engineering and Design	Wed 3/24/04 8:00 AM	Tue 10/4/05 9:00 AM
3		▫ HB V5.1.05 Upgrade Project	Wed 3/24/04 8:00 AM	11/18/04 5:00 PM
1		▫ HB v5-1-05 Upgrade Project	Mon 10/18/04 8:00 AM	10/4/05 9:00 AM
2	✓	▫ Planning	Mon 10/18/04 8:00 AM	Mon 12/27/04 5:00 PM
3	✓	Set up project scope	Mon 10/18/04 8:00 AM	Fri 11/26/04 5:00 PM
4	✓	Product Eval	Mon 11/29/04 8:00 AM	Mon 12/13/04 5:00 PM
5	✓	EDMS Architecture Eval	Tue 12/14/04 8:00 AM	Mon 12/27/04 5:00 PM
6	✓	▫ System Design	Tue 12/28/04 8:00 AM	Mon 1/10/05 5:00 PM
7	✓	Document Technical Specifications	Tue 12/28/04 8:00 AM	Wed 1/5/05 5:00 PM
8	✓	Review Technical Specifications	Thu 1/6/05 8:00 AM	Mon 1/10/05 5:00 PM
9		▫ Construction	Tue 1/11/05 8:00 AM	Fri 2/25/05 5:00 PM
10		Develop Code/Unit Test	Tue 1/11/05 8:00 AM	Mon 2/21/05 5:00 PM
11		Develop System Test plan	Tue 2/22/05 8:00 AM	Fri 2/25/05 5:00 PM
12		▫ System Test	Mon 2/28/05 8:00 AM	Thu 3/17/05 5:00 PM
13		Conduct Dry Run 1	Mon 2/28/05 8:00 AM	Wed 3/2/05 5:00 PM
14		Conduct System Test	Thu 3/3/05 8:00 AM	Wed 3/9/05 5:00 PM
15		Conduct Dry Run 2	Thu 3/10/05 8:00 AM	Fri 3/11/05 5:00 PM
16		User Acceptance Testing	Mon 3/14/05 8:00 AM	Thu 3/17/05 5:00 PM
17		▫ Implementation	Fri 3/18/05 8:00 AM	Fri 4/1/05 5:00 PM
18		Conduct Dry Run 3	Fri 3/18/05 8:00 AM	Thu 3/24/05 5:00 PM
19		Prep for implementation	Fri 3/25/05 8:00 AM	Fri 4/1/05 5:00 PM
20		▫ Production	Mon 4/4/05 8:00 AM	Fri 4/29/05 5:00 PM
21		CO, D3	Mon 4/4/05 8:00 AM	Fri 4/8/05 5:00 PM
22		TP, D6, D4	Mon 4/11/05 8:00 AM	Fri 4/15/05 5:00 PM
23		D2,D5	Mon 4/18/05 8:00 AM	Fri 4/22/05 5:00 PM
24		D1,D7	Mon 4/25/05 8:00 AM	Fri 4/29/05 5:00 PM
25		▫ EDMS Maintenance Tasks - Actuals	Mon 12/20/04 8:00 AM	10/4/05 9:00 AM
1		▫ EDMS Maintenance Tasks	Mon 12/20/04 8:00 AM	Tue 10/4/05 9:00 AM
2		▫ EDMS Library and Data Cleanup	Thu 12/23/04 8:00 AM	Thu 2/10/05 11:00 AM
3		▫ Data One Shots	Thu 12/23/04 8:00 AM	Thu 2/10/05 11:00 AM
4		User Clean Up Mini Project (waiting for the user feed back)	Mon 1/10/05 1:00 PM	Tue 1/18/05 5:00 PM
5		Outside Consultant Mini Project (In the hands of the District EDMS Coords	Wed 1/19/05 9:00 AM	Fri 1/28/05 11:00 AM
6	✓	Import Eng Design EDMS users to CO library	Thu 12/23/04 8:00 AM	Thu 12/23/04 12:00 PM
7		Identify the zero bite files in District systems. Look for changes in software configuration to mitigate the occurrences from this point forward.	Tue 2/1/05 9:00 AM	Thu 2/10/05 11:00 AM
8	✓	Develop a script to remove CO users from system test and unit test	Thu 12/23/04 8:00 AM	Thu 12/23/04 12:00 PM
9		For D2 Structures - Need to remove the numbers in the Addressed To field and the periods from the Received From field that are left over from an Arcis import.	Thu 12/23/04 1:00 PM	Tue 12/28/04 12:00 PM
10		Data One Shot: Need to remove the second publish entry in the activity log for documents that have duplicates. (some code already generated. Needs more dev and Code Review.)	Tue 12/28/04 1:00 PM	Thu 12/30/04 12:00 PM
11		Some creation dates in Arcis were blank in D3 and TP. These need to be populated with a default value. Check other Districts for null dates.	Thu 12/30/04 1:00 PM	Tue 1/4/05 12:00 PM
12		Develop an Excel and Access attribution import template for each	Tue 1/4/05 1:00 PM	Tue 1/11/05 12:00 PM
13		▫ Update EMDS Documentation	Thu 12/30/04 9:00 AM	Wed 1/19/05 5:00 PM
14		Update Enterprise Functional Design Spec - 5 days	Mon 1/10/05 8:00 AM	Fri 1/14/05 5:00 PM
15		Update EDMS User Groups and Roles - 2 days	Tue 1/18/05 8:00 AM	Wed 1/19/05 5:00 PM
16		District specific performance recommendations for DM	Thu 12/30/04 9:00 AM	Fri 1/14/05 11:00 AM
17		▫ HUG Tasks	Mon 12/20/04 8:00 AM	Tue 12/21/04 5:00 PM
18		Meeting notes, Agenda, HUG web site	Mon 12/20/04 8:00 AM	Tue 12/21/04 5:00 PM
19		▫ Post Implementation Engineering and Design	Mon 12/20/04 9:00 AM	Wed 3/16/05 11:00 AM
20		Eng Design Post-Implementation Support - 90 days	Mon 12/20/04 9:00 AM	Wed 3/16/05 11:00 AM
21		▫ Update Eng Design Documentation to reflect current system setup	Mon 2/21/05 8:00 AM	Thu 2/24/05 5:00 PM
22		Requirements Document - 1 day	Mon 2/21/05 8:00 AM	Mon 2/21/05 5:00 PM
23		Functional Design Spec. - 2 days	Tue 2/22/05 8:00 AM	Wed 2/23/05 5:00 PM
24		User Design Spec. - 1 day	Thu 2/24/05 8:00 AM	Thu 2/24/05 5:00 PM

25		▪ Training		Wed 12/22/04 8:00 AM	Fri 2/4/05 5:00 PM
26	<input checked="" type="checkbox"/>	OIG Training (3rd floor)		Wed 12/22/04 8:00 AM	Wed 12/22/04 5:00 PM
27		▪ E&D Training		Thu 12/23/04 8:00 AM	Fri 2/4/05 5:00 PM
28		▪ E & D training documentation finalized		Thu 12/23/04 8:00 AM	Wed 1/5/05 3:00 PM
29	<input checked="" type="checkbox"/>	Session Agenda for all Districts		Thu 12/23/04 8:00 AM	Thu 12/23/04 12:00 PM
30		Tress Course Update		Thu 12/23/04 1:00 PM	Thu 12/23/04 3:00 PM
31		Viewer Documentation		Thu 12/23/04 3:00 PM	Mon 12/27/04 3:00 PM
32		Power User Documentation		Mon 12/27/04 3:00 PM	Wed 12/29/04 3:00 PM
33		Document Prep(Copies)		Wed 12/29/04 3:00 PM	Wed 1/5/05 3:00 PM
34		Email Notification		Thu 12/23/04 1:00 PM	Mon 12/27/04 12:00 PM
35	<input checked="" type="checkbox"/>	CO, D3 - Tallahassee		Wed 1/5/05 8:00 AM	Fri 1/7/05 12:00 PM
36	<input checked="" type="checkbox"/>	D2 - Lake City		Mon 1/10/05 8:00 AM	Fri 1/14/05 5:00 PM
37	<input checked="" type="checkbox"/>	TP HQ, D1, D5, D7 - Turkey Lake		Tue 1/18/05 8:00 AM	Mon 1/24/05 5:00 PM
38	<input checked="" type="checkbox"/>	D4 - Fort Lauderdale		Mon 1/24/05 8:00 AM	Fri 1/28/05 5:00 PM
39	<input checked="" type="checkbox"/>	D6 - Miami		Mon 1/31/05 8:00 AM	Fri 2/4/05 5:00 PM
40		▪ Non HB Programming Tasks		Mon 12/20/04 8:00 AM	Wed 1/12/05 9:00 AM
41		Add exempt from Public Record to the import format for E&D.		Mon 12/20/04 8:00 AM	Mon 12/20/04 9:00 AM
42		Create the Export Utility.		Mon 12/20/04 9:00 AM	Wed 1/12/05 9:00 AM
43		Lotus Notes Help Desk extraction		Mon 12/20/04 8:00 AM	Mon 12/20/04 10:00 AM
44		▪ Migrations and Imports		Mon 12/20/04 8:00 AM	Tue 10/4/05 9:00 AM
45		Complete Surveying and Mapping Imports.		Mon 6/27/05 8:00 AM	Thu 7/28/05 9:00 AM
46		Complete Turnpike Construction Import.		Fri 7/29/05 8:00 AM	Wed 8/31/05 9:00 AM
47		Complete D6 Structures Import.		Thu 9/1/05 8:00 AM	Tue 10/4/05 9:00 AM
48		E&D data migration with Lance		Mon 12/20/04 8:00 AM	Wed 2/16/05 9:00 AM
49		▪ Other Miscellaneous Tasks		Mon 12/20/04 8:00 AM	Tue 8/2/05 11:00 AM
50		Periodic maintenance of the EDMS InfoNet website.		Mon 6/27/05 8:00 AM	Tue 7/12/05 9:00 AM
51	<input checked="" type="checkbox"/>	Create a checklist of tasks to perform to add new business areas to the		Mon 1/10/05 9:00 AM	Tue 1/11/05 9:00 AM
52	<input checked="" type="checkbox"/>	VPN testing and procedures documentation.		Tue 2/1/05 9:00 AM	Mon 2/28/05 11:00 AM
53	<input checked="" type="checkbox"/>	▪ Monthly Status Report		Mon 1/3/05 9:00 AM	Wed 6/1/05 11:00 AM
54	<input checked="" type="checkbox"/>	Dec - Monthly Status Report		Mon 1/3/05 9:00 AM	Mon 1/3/05 11:00 AM
55	<input checked="" type="checkbox"/>	Jan - Monthly Status Report		Tue 2/1/05 9:00 AM	Tue 2/1/05 11:00 AM
56	<input checked="" type="checkbox"/>	Feb - Monthly Status Report		Tue 3/1/05 9:00 AM	Tue 3/1/05 11:00 AM
57	<input checked="" type="checkbox"/>	Mar - Monthly Status Report		Fri 4/1/05 9:00 AM	Fri 4/1/05 11:00 AM
58	<input checked="" type="checkbox"/>	Apr - Monthly Status Report		Mon 5/2/05 9:00 AM	Mon 5/2/05 11:00 AM
59	<input checked="" type="checkbox"/>	May - Monthly Status Report		Wed 6/1/05 9:00 AM	Wed 6/1/05 11:00 AM
60		▪ Help Desk		Mon 12/20/04 8:00 AM	Tue 8/2/05 11:00 AM
61		Lance		Mon 12/20/04 8:00 AM	Thu 6/30/05 8:02 AM
62		Matt		Mon 12/20/04 8:00 AM	Wed 6/29/05 9:00 AM
63		Hector		Wed 1/19/05 9:00 AM	Tue 8/2/05 11:00 AM
64	<input checked="" type="checkbox"/>	▪ Monthly Document Disposition Reports		Mon 1/3/05 9:00 AM	Wed 6/1/05 11:00 AM
65	<input checked="" type="checkbox"/>	Dec - Monthly Document Disposition Reports		Mon 1/3/05 9:00 AM	Mon 1/3/05 11:00 AM
66	<input checked="" type="checkbox"/>	Jan - Monthly Document Disposition Reports		Tue 2/1/05 9:00 AM	Tue 2/1/05 11:00 AM
67	<input checked="" type="checkbox"/>	Feb - Monthly Document Disposition Reports		Tue 3/1/05 9:00 AM	Tue 3/1/05 11:00 AM
68	<input checked="" type="checkbox"/>	Mar - Monthly Document Disposition Reports		Fri 4/1/05 9:00 AM	Fri 4/1/05 11:00 AM
69	<input checked="" type="checkbox"/>	Apr - Monthly Document Disposition Reports		Mon 5/2/05 9:00 AM	Mon 5/2/05 11:00 AM
70	<input checked="" type="checkbox"/>	May - Monthly Document Disposition Reports		Wed 6/1/05 9:00 AM	Wed 6/1/05 11:00 AM
71		Research new Document Viewer		Mon 12/20/04 8:00 AM	Tue 12/21/04 5:00 PM
72		▪ Scanning RFQ		Mon 12/20/04 8:00 AM	Tue 1/18/05 5:00 PM
73	<input checked="" type="checkbox"/>	Contact Vendor References		Mon 12/20/04 8:00 AM	Mon 12/20/04 5:00 PM
74		Determine Scope		Thu 12/30/04 8:00 AM	Thu 1/6/05 5:00 PM
75		Construct RFQ		Fri 1/7/05 8:00 AM	Tue 1/18/05 5:00 PM
76		▪ As-Built Plan Migration Project		Mon 12/20/04 9:00 AM	Tue 1/18/05 5:00 PM
77	<input checked="" type="checkbox"/>	Need to develop a plan for periodic batch imports from Image API.		Tue 1/18/05 8:00 AM	Tue 1/18/05 5:00 PM
78		Complete As-Built RFS evaluation		Mon 12/20/04 9:00 AM	Tue 12/21/04 11:00 AM

